



Deutscher Akademischer Austauschdienst
German Academic Exchange Service

DAAD Außenstelle Jakarta
DAAD Regional Office Jakarta

Call for Applications

Key Expert (In-house Consultant)

for the action

EU-ASEAN Sustainable Connectivity Package (SCOPE) Higher Education

The DAAD Regional Office Jakarta is seeking 1 (one) Key Expert (In-house Consultant) within the EU-funded EU-ASEAN action 'SCOPE Higher Education' based at our office in South Jakarta, Indonesia.

The SCOPE Higher Education action is implemented by a consortium of Nuffic and DAAD (German Academic Exchange Service). Period of implementation is 48 months from February 2024 onwards.

SCOPE Higher Education has the following expected outcomes:

1. **Student, academic staff and researcher mobility**, intra-ASEAN and between EU and ASEAN
2. **EU-ASEAN cross-regional university networks** to tackle global challenges jointly by fostering research on Green Transition, Digitalisation and Blue Economy.
3. **ASEAN regional networks of Vocational Education Institutions**, strengthening linkages with the private sector for sustainability and connections relevant to the ASEAN labour market.

The Key Expert will support outcomes 1 and 2 of the programme. Outcome 1 will involve facilitating policy dialogue and collaboration between key institutions in ASEAN and provide technical assistance and capacity building on reference systems and frameworks for academic qualifications. Outcome 2 will establish and support EU-ASEAN university networks. Expected activities also comprise organising higher education dialogues, seminars, and symposia (workshops, trainings, high-level conferences etc.), designing and commissioning studies, tendering, and awarding funding contracts.

The intended start date of the assignment is March 2024 (pending final approval by the DAAD Head Office). The location of the assignment is Jakarta, Indonesia. We offer an international In-House Consultant contract with a competitive remuneration package (maximum of 880 expert days), including a mobility package to support the Key Expert's relocation.

Specifications

We are looking for a dynamic, competent, and team-oriented Key Expert who is flexible and eloquent in English, knowledgeable in the field of international higher education policies and the successful delivery of EU-funded programmes (including their contractual obligations and requirements).

Supported by admin and technical staffs, the Key Expert will work as part of the programme team, in close cooperation with the Director of DAAD Regional Office Jakarta and experts based at DAAD's global headquarters in Bonn, Germany, and with the overall Team Leader of the project who is assigned by Nuffic. The Key Expert reports to the Director of the DAAD Regional Office Jakarta and the Programme Board. In connection with events and activities travelling throughout the ASEAN region will be necessary on a regular basis. The assignment also foresees a period of stay at the DAAD Headquarters in Bonn, Germany.

Main tasks

- Overall technical and strategic management of DAAD activities, i.e.:
 - Preparation of work plans and overseeing their timely implementation;
 - Design of technical programmes in close cooperation with DAAD, European and ASEAN experts;
 - Managing collaboration with ASEAN partner organisations, including negotiations concerning joint implementation of events;

- Ensure that contractual obligations to the donor (European Union) are met (including overseeing the preparation of financial reports, budgeting and controlling);
- Reporting and monitoring according to international funding guidelines;
- Representing the DAAD during meetings and conferences;
- Preparing and following up Committee Meetings.

Expected Qualifications

- Advanced degree in education, social sciences, development management, or equivalent in professional experience. A first-level university degree in combination with two (2) additional years of qualifying experience may be accepted in lieu of the advanced university degree;
- Additional three (3) years of relevant work experience in similar role;
- Excellent management skills and experience in designing workshops, seminars, conferences in the field of higher education;
- Excellent project management and organisational skills to successfully coordinate multistakeholder activities;
- Expert knowledge in the field of higher education policy in the European and / or Southeast Asian higher education area;
- Excellent communication skills and intercultural competences (i.e., ability to communicate in an international academic environment with policy and decision makers, higher education experts and managers etc. in Europe and the ASEAN region);
- Very good English language skills, both in speaking and writing;
- Knowledge of a Southeast Asian and/ or German language will be beneficial;
- Previous experience in managing EU-funded programmes, preferably grant contracts would be a great advantage.

Application **Deadline:** January 31st, 2024

Questions may be addressed to Dr. Guido Schnieders (schnieders@daad.de). Candidates are asked to submit a cover letter addressing their qualifications for the position, a curriculum vitae, as well as the names and contact information of references, via email to: ellyzar@daad.de (with the subject line 'Key Expert EU-ASEAN SCOPE HE').

DAAD Regional Office Jakarta

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